

Volunteering for PPS

Updates to Volunteer Clearance Policy



VOLUNTEERING FOR THE FIRST TIME AT PPS?

In accordance with changes to the State law, the District has adopted changes to the current Volunteer Clearance Policy. These new requirements are in effect for all volunteers at the start of the 2015–2016 school year. **Prior to volunteering in a school or on a school trip, a volunteer must complete and submit the following to their child's school.**

- **Intake Form** for Volunteers
- **PA State Criminal History Report** (obtained online; Cost: FREE)
 - <https://epatch.state.pa.us/Home.jsp>
- **Child Abuse Certification** (obtained online; Cost: FREE)
 - <https://www.compass.state.pa.us/CWIS>
- The **FBI Criminal History Report** (fingerprinting required – apply online FBI report access code will be provided; Cost: \$27.50)
 - https://www.pa.cogentid.com/index_pdeNew.htm
- **Signed PA Resident Form AND Waiver Request, in lieu of the FBI Criminal History Report** (if you have lived in PA for 10 consecutive years).
 - Visit the District website "Get Involved" Section or see your school secretary for the forms.

ALREADY A VOLUNTEER AT PPS?

If a parent or community member was cleared for volunteering during the 2014-2015 school year; they must submit their FBI Criminal History Report or PA Resident form and Waiver Request to your school or the Title Programs Office in order to be eligible to volunteer in the 2015–2016 school year.

HAVE QUESTIONS?

If you have questions, please see your school's secretary or FACE coordinator. They can help you determine if you have all of the appropriate documentation to volunteer.

